



## **TERMS AND CONDITIONS**

### **Delegate Booking and Cancellations**

1. A submitted registration form or other written request constitutes a confirmed booking. On receipt of your booking, we will send you a confirmation.
2. If for any reason you are unable to attend, a substitute will be accepted at any time with no extra charge. All we ask is that you notify us by email as soon as possible.
3. BD Media, LLC reserves the right to make changes to the program location and/or speakers without prior notice. Such alterations may occasionally be necessary due to circumstances beyond our control.
4. Where circumstances beyond our control force cancellation\* of an event in its entirety, BD Media, LLC will make every effort to refund as much of the conference fee to each paying delegate as possible, having regard for any irrecoverable costs of production for which BD Media LLC remains liable. BD Media LLC does not accept responsibility for any consequential loss suffered by delegates.

\* Force majeure - Unusual or unforeseen circumstances such as COVID-19, war, threat of war, riot, civil disorder, terrorist activity, strike, natural or industrial disaster, adverse weather conditions or similar events that are beyond our control.

### **Sponsors and Expo**

5. An agreed written contract constitutes a commitment to sponsor and/or display. Cancellation at any time will be subject to 100% payment.

### **Late Payment**

6. All overdue accounts will be subject to a charge of commercial interest on a daily basis at 1% above the U.S. Prime Rate. Should there be a dispute over the agreed fees, the legal costs incurred by BD Media, LLC will be borne by the Client.

### **Letters of Invitation**

7. Please note that a letter of invitation will be provided on request to assist delegates in obtaining a visa or permission to attend an event. This should not be considered as an official invitation covering fees and other expenses. Invitation letters will only be provided to delegates who have fully paid their registration fee.

### **Insurance**

8. Registration fees do not include insurance against personal accidents, sickness, cancellations by any party, theft, loss or damage to personal possessions. Participants are strongly advised to take out adequate personal insurance to cover travel, accommodation, and cancellation.

**Speakers**

9. Views expressed by speakers are their own. BD Media LLC disclaims any liability for advice given or views expressed by any speaker at an event or in any documentation provided to delegates.

**Filming and Photography**

10. Please note that, for promotional purposes, there may be a professional photographer and video production taking place during the event.

**Your Details**

11. By registering for Future Smarts (at [beverage-digest.com](http://beverage-digest.com), by invoice or by another person or third party), you agree to automatically receive updated information about the event and any other Beverage Digest products or events. You may unsubscribe at any time.

**Delegate Access and Dietary Requirements**

12. Every effort is made to ensure that our events are accessible and enjoyable for all our delegates and we always provide a vegetarian option. If you have any other dietary requirements or would like to discuss any access or specific requirements you may have, please inform us at the time of booking at [events@beverage-digest.com](mailto:events@beverage-digest.com).

**Standard Terms and Conditions**

13. The services supplied under these Event Terms and Conditions are subject to BD Media LLC standard terms and conditions. Where details differ, these Event Terms and Conditions will apply.